

### Operating instructions:

1. Fill coffeepot with cold water to desired amount.
2. Add coffee to basket (see below for amount).
3. Plug coffeepot into outlet. Do not use with an extension cord and do not have anything else plugged into that same outlet.
4. When coffee has finished brewing, remove basket. The pot will keep coffee hot.

### Cleaning:

1. Unplug the unit.
2. Rinse out coffeepot and basket thoroughly. Do not immerse coffeepot in water.

### Hints:

1. It takes approximately 1/2 hour to brew coffee in 55 cup Urns and 1 hour in 100 cup urns
2. Note the following equivalents:

Number of cups desired	Coffee measurement
30	2 cups
55-60	3 1/2 cups
90	6 cups